



Karnala Sports Academy's

BARNS COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to Mumbai University

शासन मान्यता - शासन निर्णय क्र. एन.जी.सी. २००८ (२५५/८) मशि - ३
मुंबई विद्यापीठ संलग्नता / मान्यता - २/४९८८/२००९ दि. २५ नोव्हेंबर २००९

Ref. No. :

Date :

Notice

01/06/2021

All the faculty are here by informed that Management has proposed to form IQAC for the smooth conduction of NAAC process and accreditation, performance evaluation, assessment & quality up-gradation of our institution. So, the members are requested to attend the 1st meeting of IQAC for the academic year 2021-22. It is arranged on Saturday 5th June 2021 at 11.30 am. The meeting will be in online mode. (Link will be shared for the same)

Agenda of the meeting

- Formation of Internal Quality Assurance Cell (IQAC)
- Distribution of all 7 criteria among the members
- Formation of various committees as per the requirement of NAAC
- Discussion on Departmental, Committee annual planning and academic calendar
- Admission process.
- Any other matter with the permission of the chair.

Sr.No	Name of the faculty	Designation
1	Prin. Kalpesh Bhoir	I/C Principal Chairperson
2	Mrs. Anju Sonkhla	IQAC Coordinator
3	Mrs K.D. Shara	Vice-Principal
4	Mrs Mayuri Wadke	HOD I.T. Department
5	Dr. Mrs Kalpana Shelke	Member
6	Mr. Prashan Patil	HOD Arts Dept
7	Mr Nitin Prajapati	Member
8	Mrs Shubhangi Joshi	Member
9	Ms. Harshda Lokhande	Member
10	Mrs. Jyoti. S. Mhatre	Librarian
11	Mr. Subhash Kulkarni	Administrative Office


IQAC Coordinator
KSA, Barns College of ASC




I/C Principal
KSA, Barns College of Arts, Science & Commerce

Add. : Plot No.7, Sector 16, Behind HOC Colony, New Panvel (W). Phone: 022 - 2746 4432, 7506371144, 9819515011
Email : ksabarnscollege@rediffmail.com Website : www.barnscollege.org

KSA, BARNES COLLEGE OF ARTS & SCIENCE & COMMERCE

Minutes of IQAC Committee meeting held on 5th June 2021 at 11.30 Am.

The Chairperson welcomed all the members for their attendance. Following discussion took place in the meeting.

Agenda 1- Formation of Internal Quality Assurance Cell (IQAC)

Mrs K.D.Shara Vice Principal provided a brief overview of what an IQAC is and its significance in maintaining and enhancing the quality of education and administrative processes within the institution. It was decided that the IQAC should consist of members from various departments and sections to ensure a holistic approach to quality assurance. The Chairperson emphasized the need for a diverse and dedicated team to form the IQAC. Roles and responsibilities for each position were briefly discussed and defined. The Coordinator's role, in particular, was emphasized as being crucial for the effective functioning of the IQAC.

Agenda 2- Distribution of all 7 criteria among the members.

All the criteria were distributed among the members and given the responsibility to go through in detail.

Sr.No	Criteria	Weight age	Name of the faculty
1	Curricular Aspects.	100	Mrs K.D.Shara(Vice-Principal)
2	Teaching, Learning, and Evaluation	350	Mrs Mayuri Wadke(HOD I.T.Department)& Mrs Anju Sonkhla(Co-ordinator BMS & IQAC)
3	Research, Innovation, and Extensions.	110	Dr.Mrs Kalpana Shelke
4	Infrastructure and Learning Resources.	100	Mr.Prashan Patil(HOD Arts Dept)
5	Student Support and Progression.	140	Mr Nitin Prajapati
6	Governance, Leadership, and Management.	100	Mrs Shubhangi Joshi
7	Institutional Values & Best Practices.	100	Ms.Harshda Lokhande

Agenda 3- Formation of various committees as per the requirement of NAAC


IQAC Co-Ordinator prepared various statutory & Non-Statutory committees as per the NAAC requirement for performance evaluation, assessment & quality up-gradation of our college. List is enclosed.

Agenda 4- Discussion on Departmental, Committee annual planning and academic calendar

It was resolved that all the department Heads, committee In charge will prepare and submit the annual planning for the academic year 2021-2022. IQAC Co-Ordinator Mrs Anju sonkhla submitted the Academic calendar which was approved in the meeting by all the members.


IQAC Coordinator
KSA, Barnes College of ASC




I/C Principal
KSA, Barnes College of Arts, Sci & Comm

Adenda 5- Admission process.

It was resolved that admission process of all stream(FY,SY & TY)will be look after by admission committee and office admin staff of the college as per the guide line by the university of Mumbai

Agenda 6-Any other matter with the permission of the chair.

There was no point raised in the meeting .It was concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla.

Note: All the members were present for the online meeting


IQAC Coordinator
KSA, Bams College of ASC




I/C Principal
KSA, Bams College of Arts, Sci & Comm



Ref. No. :

Date :

Notice

01/07/2021

A meeting of the IQAC, is scheduled to be held on Monday, 5th July 2021 at 12 noon in online mode to discuss the following agenda. Esteemed members of the committee are requested to be present for the same. Link will be shared in the group one day before the meeting.

Agenda of the meeting

1. Approving the Minutes of the last Meeting
2. Workload distribution department wise
3. To plan orientation program for FY students of all classes.
4. Discussion on syllabus completion & Examination conduction
5. Bridge course & Add on Course
6. Attendance Records
7. Collaborative activity and MOU with various colleges
8. Conduction of Seminar and workshop for students and staff
9. ICT Tools to be used for teaching
10. Any other matter with the permission of the chair.

Sr.No	Name of the faculty	Designation
1	Prin. KalpeshBhoir	I/C Principal Chairperson
2	Mrs.AnjuSonkhla	IQAC Coordinator
3	Mrs K.D.Shara	Vice-Principal
4	Mrs Mayuri Wadke	HOD I.T.Department
5	Dr.Mrs Kalpana Shelke	Member
6	Mr.Prashan Patil	HOD Arts Dept
7	Mr Nitin Prajapati	Member
8	Mrs Shubhangi Joshi	Member
9	Ms.Harshda Lokhande	Member
10	Mrs.Jyoti.S.Mhatre	Librarian
11	Mr.Subhash Kulkarni	Administrative Office

IQAC Coordinator
KSA, Barns College of ASC



I/C Principal
KSA, Barns College of Arts, Sci & Comm

KSA, BARNS COLLEGE OF ARTS & SCIENCE & COMMERCE

Minutes of IQAC Committee meeting held on 5th July 2021 at 12 noon

The Chairperson welcomed all the members in the meeting. Following discussion took place in the meeting as per the Agenda

1- Approving the Minutes of the last Meeting

The minutes of the last meeting held on 5th June 2021 were circulated by IQAC Co-Ordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

2-Workload distribution department wise

It was resolved that Workload distribution department wise will be done by respective HODs of the department and respective timetable of the classes will be prepared by time-table committee.

3-To plan orientation program for FY students of all classes.

For all First-year classes it was decided to conduct orientation program in online mode by respective In-charge of the classes

4-Discussion on syllabus completion & Examination conduction

The examination committee discussed the dates for syllabus completion and exam dates to be finalized as per the university circulars.

5- Bridge course & Add on Course

It was resolved that as per the requirement of criteria 1, skill-based add-on & certificate courses to be conducted department wise.

6-Attendance Records:

All the Class In-Charge should maintain online attendance of respective classes and submit the record to attendance committee.

7-Collaborative activity and MOU with various colleges

As per the requirement in criteria 2 departments should do MOU & various collaborative activity with other colleges for the student & staff development suggested by Mrs Mayuri Wadke

8-Conduction of Seminar and workshop for students and staff

It was resolved that the workshop & Seminar committee look after the activities to be conducted as per criteria 3 so that staff and student can benefit. As it is in online mode committee should take initiative to arrange webinar it was decided to conduct webinar on principles of investing, personality development, Advanced Digital Marketing, Research methodology so on

take initiative to arrange webinar it was decided to conduct webinar on principles of investing, personality development ,Advanced Digital Marketing ,Research methodology so on

9- ICT Tools to be used for teaching

All the faculty are informed to use ICT Tools for their teaching and learning process so the lectures will be more interactive and fruitful for the students.

10-Any other matter with the permission of the chair.

There was no point raised in the meeting and then concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla.

Note: All the members were present for the online meeting


IQAC Coordinator
KSA, Bams College of ASC




H/C Principal
KSA, Bams College of Arts, Sci & Comm



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Ref. No. :

Date :

Notice

25/10/2021

A meeting of the IQAC, is scheduled to be held on Saturday, 30th October 2021 at 12 noon in online mode to discuss the following agenda. Esteemed members of the committee are requested to be present for the same. Link will be shared in the group one day before the meeting.

Agenda of the meeting

1. Approving the Minutes of the last Meeting
2. Discussion on criteria work.
3. Review of the work done by all the committee.
4. Review of Examination work
5. Any other matter with the permission of the chair.

Sr.No	Name of the faculty	Designation
1	Prin. KalpeshBhoir	I/C Principal Chairperson
2	Mrs.AnjuSonkhla	IQAC Coordinator
3	Mrs K.D.Shara	Vice-Principal
4	Mrs Mayuri Wadke	HOD I.T.Department
5	Dr.Mrs Kalpana Shelke	Member
6	Mr.Prashan Patil	HOD Arts Dept
7	Mr Nitin Prajapati	Member
8	Mrs Shubhangi Joshi	Member
9	Ms.Harshda Lokhande	Member
10	Mrs.Jyoti.S.Mhatre	Librarian
11	Mr.Subhash Kulkarni	Administrative Office

IQAC Coordinator
KSA, Barns College of ASC



I/C Principal
KSA, Barns College of Arts, Sci & Comm

KSA,BARNS COLEGE OF ARTS & SCIENCE & COMMERCE

Minutes of IQAC Committee meeting held on 30th October 2021 at 12 noon

The Chairperson welcomed all the members for their attendance. The following discussion took place in the meeting.

Agenda 1- Approving the Minutes of the last Meeting.

The minutes of the last meeting held on 5th July 2021 were circulated by IQAC Co-Ordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

Agenda 2- Discussion on criteria work.

Vice Principal K.D.Shara & Co-ordinator Mrs Anju Sonkhla , reviewed the work of all the criteria were all the criteria head shown the work done by the in their respective criteria and few issues discussed related to those criteria everyone showed equal interest which was satisfactory.

Agenda 3- Review of the work done by all the committee.

As the second half is going to end so the committee member discusses the work completed by them and their activity planning for First half

Agenda 4- Review of Examination work

It was Reviewed the smooth conduction of examination as the exams were online. All the exams should be conducted using form presenter. Proper record to be maintained by Examination Committee and to resolve Examination related issue if any.


Agenda 5- Any other matter with the permission of the chair.

Point raised by all the members to conduct national level webinar in the meeting and then meeting was concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla

Note: All the members were present for the online meeting


IQAC Coordinator
KSA, Barns College of Arts & Commerce




I/C Principal
KSA, Barns College of Arts, Sci & Comm



Ref. No. :

Date :

Notice

19/11/2021

A meeting of the IQAC, is scheduled to be held on Monday, 22nd November 2021 at 12 noon in hybrid mode to discuss the following agenda. Esteemed members of the committee are requested to be present for the same. Link will be shared in the group one day before the meeting.

Agenda of the meeting

1. Approving the Minutes of the last Meeting
2. Discussion on data collection as per the requirement of all criteria's
3. Discussion on field visit/project/ viva etc.
4. Best practice initiatives by committee
5. Policy & procedure of statutory committees
6. Any other matter with the permission of the chair.

Sr.No	Name of the faculty	Designation	Signature
1	Prin. KalpeshBhoir	I/C Principal Chairperson	
2	Mrs.AnjuSonkhla	IQAC Coordinator	
3	Mrs K.D.Shara	Vice-Principal	
4	Mrs Mayuri Wadke	HOD I.T.Department	
5	Dr.Mrs Kalpana Shelke	Member	
6	Mr.Prashan Patil	HOD Arts Dept	
7	Mr Nitin Prajapati	Member	
8	Mrs Shubhangi Joshi	Member	
9	Ms.Harshda Lokhande	Member	
10	Mrs.Jyoti.S.Mhatre	Librarian	
11	Mr.Subhash Kulkarni	Administrative Office	

IQAC Coordinator
KSA, Barns College of ASC



I/C Principal
KSA, Barns College of Arts, Sci & Comm

KSA, BARNS COLLEGE OF ARTS & SCIENCE & COMMERCE

Minutes of IQAC Committee meeting held on 22nd November 2021 at 12 noon

The Chairperson welcomed all the members for their attendance. The following discussion took place in the meeting.

Agenda 1- Approving the Minutes of the last Meeting.

The minutes of the last meeting held on 30th October 2021 were circulated by IQAC Co-Ordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

Agenda 2-Discussion on data collection as per the requirement of all criteria's

In the meeting all the criteria heads show the data collection by them under their respective metrics . It was discussed that teachers are not taking much efforts on research paper publication & research work & Few initiatives to be taken for the development of infrastructure.

Agenda 3-Discussion on field visit/project/ viva etc.

It was resolved that respective departments will look after their field work, project work, internship and project viva. It should be conducted as per the university guidelines.

Agenda 4-Best practice initiatives by committee

Mrs Harshda Lokhande and committee members working und Best practice initiatives, few activities were conducted under this committee like E-waste management ,Seminars and awareness program. The committee has decided to conduct a webinar on understanding the universe with scientific temperament.

Agenda 5-Policy & procedure of statutory committees

IQAC Co-Ordinator suggested preparing the policy and procedure of statutory committees which need to be followed and upload in the website.


IQAC Coordinator
KSA, Barns College of ASC




I/C Principal
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Agenda 6-Any other matter with the permission of the chair.

Few points brought in to notices regarding Extension & welfare activities to be conducted by the college in the meeting and then meeting was concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla



I/C Principal
Kannala Sports Academy's
Raigad College of Arts, Sci & Comm



Ref. No. :

Date :

Notice

20/05/2022

A meeting of the IQAC, is scheduled to be held on Wednesday, 25th May 2022 at 1.00 pm in Principal cabin to discuss the following agenda. Esteemed members of the committee are requested to be present for the same.

Agenda of the meeting

1. Approving the Minutes of the Meeting dated
2. To discuss on the activities conducted by all the Department & committees & its report
3. Result analyze for current academic year
4. Discussion on work done in all criteria and related issues
5. CO-PO attainment methodology
6. Feedback analyses on curriculum and co-curriculum of student, teacher, alumni & employers
7. Any other matter with the permission of the chair.

Sr.No	Name of the faculty	Designation	Signature
1	Prin. KalpeshBhoir	I/C Principal Chairperson	
2	Mrs.AnjuSonkhla	IQAC Coordinator	
3	Mrs K.D.Shara	Vice-Principal	
4	Mrs Mayuri Wadke	HOD I.T.Department	
5	Dr.Mrs Kalpana Shelke	Member	
6	Mr.Prashan Patil	HOD Arts Dept	
7	Mr Nitin Prajapati	Member	
8	Mrs Shubhangi Joshi	Member	
9	Ms.Harshda Lokhande	Member	
10	Mrs.Jyoti.S.Mhatre	Librarian	
11	Mr.Subhash Kulkarni	Administrative Office	

IQAC Coordinator
KSA, Barns College of ASC



I/C Principal
KSA, Barns College of Arts, Sci & Com

KSA, BARNES COLLEGE OF ARTS & SCIENCE & COMMERCE

Minutes of IQAC Committee meeting held on 25th May 2022 at 1.00 pm

The Chairperson welcomed all the members of the meeting. Following discussion took place in the meeting.

Agenda 1- Approving the Minutes of the last Meeting.

The minutes of the last meeting held on 22nd November 2021 were circulated by IQAC Co-Ordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

Agenda 2- To discuss on the activities conducted by all the Departments & committees & its report:

IQAC Co-Ordinator has reviewed all the departmental activity planning and committee activity planning all the In-charges of respective department and committee has submitted their annual report to IQAC.

Agenda 3- Result analyze for current academic year.

Examination Committee will review all the result of all the classes and maintain proper record for the same.

Agenda 4- Discussion on work done in all criteria and related issues.

The work done by all the criteria heads was satisfactory and all were taking equal effort for maintaining documentation and records. It was found that as this academic year was online so collection and maintenance of data was not as per the mark.

Agenda 5-CO-PO attainment methodology

Mrs Pushpa Koranga has given the responsibility to frame the methodology of PO-CO attainment. All the department Heads were explained the calculation of attainment and ask to maintain the same for their respective departments.

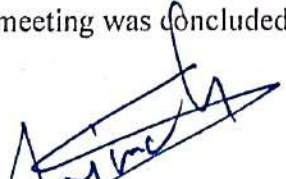
Agenda 6-Feedback analyses on curriculum and co-curriculum of student, teacher, alumni & employers

It was resolved that all the department will prepare google form for feedback collection. and later they should maintain its analyses report.

Agenda 7- Any other matter with the permission of the chair.

It was the last meeting for the academic year 21-22 so all the HOD and committee In-Charge informed to prepare annual planning for next academic year 2022-2023.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla


IQAC Coordinator
KSA, Barnes College of ASC




I/C Principal
KSA, Barnes College of Arts, Sci & Comm

KSA, BARN'S COLLEGE OF ARTS & SCIENCE & COMMERCE

Action taken report of IQAC Committee for the academic year 2021-2022

Annual Report

The Internal Quality Assurance Cell (IQAC) is responsible for planning, guiding, and monitoring activities to improve the quality of education at the college. The action taken report states the various actions based on the discussions in the meeting by IQAC committee members.

Sr.No.	Resolution	Action taken
1	IQAC Committee formation	IQAC Committee has been formed as per the norms of NAAC
2	All the criteria were distributed among the members and given the responsibility to go through in detail	NAAC updated manual has been distributed among the criteria heads where they did detailed study and discuss issue related the criteria. After the discussion all the head started with their work according to weightage allotted to each metric. They also referred to qualitative and quantitative metrics and its key indicators.
3	Prepared various statutory & non-Statutory committees	as per the NAAC requirement for performance evaluation, assessment & quality up-gradation of our college. List is enclosed.
4	Submission of annual planning and approval of academic calendar.	HOD and committee in charge has submitted annual planning of respective committee. Academic calendar is implemented for the academic year 2021-2022
5	Admission committee will look after the admission process.	As per the norms of University of Mumbai, the admission process of all classes done successfully.
6	Department wise workload distribution.	All the HOD's of each department has distributed the workload among to their respective staff.
7	Conduction of orientation program	For conducting orientation program class in charge did online workshop for First Year students.



8	Skill-based add-on & certificate courses to be conducted department wise	<table border="1"> <thead> <tr> <th>Add on Course</th> <th>Department</th> </tr> </thead> <tbody> <tr> <td>Certificate Course in Tally.ERP 9 with English Speaking</td> <td>Commerce</td> </tr> <tr> <td>Certificate Course in Advance Excel</td> <td>Commerce</td> </tr> <tr> <td>Certificate Course in Financial Accounting</td> <td>Commerce</td> </tr> <tr> <td>Certificate Course in Cyber Security</td> <td>I.T</td> </tr> <tr> <td>Certificate Course in Software testing</td> <td>I.T</td> </tr> <tr> <td>Certificate Course in Self Grooming</td> <td>ARTS</td> </tr> </tbody> </table>	Add on Course	Department	Certificate Course in Tally.ERP 9 with English Speaking	Commerce	Certificate Course in Advance Excel	Commerce	Certificate Course in Financial Accounting	Commerce	Certificate Course in Cyber Security	I.T	Certificate Course in Software testing	I.T	Certificate Course in Self Grooming	ARTS
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Certificate Course in Self Grooming	ARTS															
9	Class in charge should maintained the attendance records	All the class in charge given the responsibility to maintain the attendance records as classes was in online mode.														
10	MOU and collaborative activity with other colleges.	<p>Following MOU's and collaboration activity were conducted</p> <table border="1"> <thead> <tr> <th>Program /Activity</th> <th>College /Institution</th> </tr> </thead> <tbody> <tr> <td>Faculty, Student and resource exchange</td> <td>Pillai college of ASC</td> </tr> <tr> <td>Faculty, Student and resource exchange</td> <td>Mahatma phule ASC college</td> </tr> <tr> <td>Faculty, Student and resource exchange</td> <td>Mahatma phule ASC college</td> </tr> <tr> <td>Student development</td> <td>Crystal Industrial Syndicate Pvt. Ltd.</td> </tr> </tbody> </table>	Program /Activity	College /Institution	Faculty, Student and resource exchange	Pillai college of ASC	Faculty, Student and resource exchange	Mahatma phule ASC college	Faculty, Student and resource exchange	Mahatma phule ASC college	Student development	Crystal Industrial Syndicate Pvt. Ltd.				
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11	Workshop & Seminar for the student and staff is look after by workshop and seminar committee	<p>The following webinar were conducted by the committee.</p> <ul style="list-style-type: none"> • webinar on principles of investing, • personality development, • Advanced Digital Marketing, • Research methodology 														
12	Use of ICT tool	As lecture were conducted online so teacher were inform to use various ICT tools to make lectures more interactive.														
13	Review on Criteria work	IQAC committee reviewed the work done by various committee members and the progression in respective metrics														
14	Examination work review	As the examination was online, exams were conducted by using form presenter and all technical issues were resolved by the committee.														
15	Respective departments will look after their field work, project work,	As per the university schedule department has conducted field work, project work, internship and project viva for the student.														



	internship and project viva	
16	Best practice initiatives,	webinar on understanding the universe with scientific temperament, E-waste management, Seminars and awareness program conducted by the committee.
17	Policy and procedure of statutory committees	statutory committees prepared the policy and procedure of their respective committee which has been submitted to IQAC.
18	Review of result	Examination committee has reviewed the result of all the classes and take necessary action required for the improvement.
19	CO-PO attainment methodology	All the HOD's has been submitted CO-PO attainment of their respective department to IQAC.
20	Feedback analyse report.	All the department has conducted survey on feedback analyse which is collected by google forms and taken necessary action as per the report.
21	Review of all 7 Criteria	Criteria head submitted the data and the documentation prepared by them for their respective criteria and planed necessary action to be taken for next academic year.

Note: All the records were maintain in respective committee and criteria files




IQAC Coordinator
 KSA, Bams College of ASC


I/C Principal
 KSA, Bams College of Arts, Sci & Comm



Ref. No. :

Date :

Notice

01/06/2022

A meeting of the IQAC, is scheduled to be held on Tuesday, 7th June 2022 at 1.00 pm in 4th Floor, Room no 404 to discuss the following agenda. Esteemed members of the committee are requested to be present for the same.

Agenda of the meeting

1. Approving the Minutes of the Meeting dated
2. Discussion on Annual planning of department and committee
3. Preparation of Academic calendar and prospectus
4. Admission process
5. Workload distribution department wise
6. To plan orientation program for FY students of all classes.
7. Discussion on syllabus completion & Examination conduction
8. Bridge course & Add on Course
9. Attendance Records
10. Collaborative activity and MOU with various colleges
11. Remedial and intensive for slow learner and fast learner
12. Conduction of Seminar and workshop for students and staff
13. Any other matter with the permission of the chair.


IQAC Coordinator
KSA, Barns College of Arts, Sci & Comm




VC Principal
KSA, Barns College of Arts, Sci & Comm

Sr.No	Name of the faculty	Designation	Signature
1	Prin. KalpeshBhoir	I/C Principal Chairperson	
2	Mrs.AnjuSonkhla	IQAC Coordinator	
3	Mrs K.D.Shara	Vice-Principal	
4	Mrs Mayuri Wadke	HOD I.T.Department	
5	Dr.Mrs Kalpana Shelke	Member	
6	Mr.Prashan Patil	HOD Arts Dept	
7	Mr Nitin Prajapati	Member	
8	Mrs Shubhangi Joshi	Member	
9	Ms.Harshda Lokhande	Member	
10	Mrs.Jyoti.S.Mhatre	Librarian	
11	Mr.Subhash Kulkarni	Administrative Office	

KSA, BARNS COLEGE OF ARTS , SCIENCE & COMMERCE, NEW PANVEL

Minutes of IQAC Committee meeting held on 07th June 2022 at 11.30 Am.

The Chairperson welcomed all the members for their attendance. Following discussion took place in the meeting.

Agenda 1- Approving the Minutes of the last Meeting

The minutes of the last meeting held on 25th may,2022 were circulated by IQAC Co-ordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

Agenda 2- Discussion on annual planning of department and committee

It was resolved that all the department Heads, committee In charge will prepare and submit the annual planning for the academic year 2022-2023. IQAC Co-ordinator Mrs Anju sonkhla submitted the Academic calendar which was approved in the meeting by all the members.

Agenda 3- Preparation of Academic calendar and prospectus

It was resolved that the academic calendar was prepared by IQAC co-coordinator to plan academic and departmental activities effectively.

Agenda 4- Admission process

It was resolved that admission process of all stream(FY,SY & TY)will be look after by admission committee and office admin staff of the college as per the guide line by the university of Mumbai

Agenda 5- Workload distribution department wise

It was resolved that Workload distribution department wise will be done by respective HODs of the department and respective timetable of the classes will be prepared by time-table committee.

Agenda 6- To plan orientation program for FY students of all classes.

For all First-year classes it was decided to conduct orientation program in online mode by respective In-charge of the classes.

Agenda 7 - Discussion on syllabus completion & Examination conduction

The examination committee discussed the dates for syllabus completion and exam dates to be finalized as per the university circulars.

Agenda 8 - Bridge course & Add on Course

It was resolved that as per the requirement of criteria 1, skill-based add-on & certificate courses to be conducted department wise. Following bridge courses and Add-on courses suggested by the members.

Agenda 9 - Attendance Records

All the Class In-Charge should maintain attendance of respective classes and submit the record to attendance committee.

Agenda 10 - Collaborative activity and MOU with various colleges

As per the requirement in criteria 2 departments should do MOU & various collaborative activities with other colleges for the student & staff development suggested by Mrs Mayuri Wadke.

Agenda 11- Remedial and intensive for slow learner and fast learner

It was resolved that students' performance should be evaluated and accordingly divide them in groups of remedial and intensive.

Agenda 12 - Conduction of Seminar and workshop for students and staff.

It was resolved that the workshop & Seminar committee will look after the activities to be conducted as per criteria 3 so that staff and student are benefited.



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BARNS COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to Mumbai University

शासन मान्यता - शासन निर्णय क्र. एन.जी.सी. २००८ (२५५/८) मशि - ३
मुंबई विद्यापीठ संलग्नता / मान्यता - २/४९८८/२००९ दि. २५ नोव्हेंबर २००९

Ref. No. :

Date :

Notice

10/10/2022

A meeting of the IQAC, is scheduled to be held on Saturday, 15th October 2022 at 12.30 pm in 4th Floor, Room no 404 to discuss the following agenda. Esteemed members of the committee are requested to be present for the same.

Agenda of the meeting

1. Approving the Minutes of the Meeting dated
2. Discussion on criteria work.
3. Review of the work done by all the committee.
4. Review of Examination work
5. Any other matter with the permission of the chair.

Sr.No	Name of the faculty	Designation	Signature
1	Prin. KalpeshBhoir	I/C Principal Chairperson	
2	Mrs.AnjuSonkhla	IQAC Coordinator	
3	Mrs K.D.Shara	Vice-Principal	
4	Mrs Mayuri Wadke	HOD I.T.Department	
5	Dr.Mrs Kalpana Shelke	Member	
6	Mr.Prashan Patil	HOD Arts Dept	
7	Mr Nitin Prajapati	Member	
8	Mrs Shubhangi Joshi	Member	
9	Ms.Harshda Lokhande	Member	
10	Mrs.Jyoti.S.Mhatre	Librarian	
11	Mr.Subhash Kulkarni	Administrative Office	

IQAC Coordinator
KSA, Barns College of ASC



I/C Principal
KSA, Barns College of Arts, Sci & Comm

**KSA, BARNS COLLEGE OF ARTS, SCIENCE & COMMERCE,
NEW PANVEL**

Minutes of IQAC Committee meeting held on 15th October 2022 at 11.30 Am.

The Chairperson welcomed all the members for their attendance. Following discussion took place in the meeting.

Agenda 1- Approving the Minutes of the Meeting dated

The minutes of the last meeting held on 7th June 2022 were circulated by IQAC Co-ordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

Agenda 2- Discussion on criteria work.

The review was done for criteria were discussed as per the IQAC framework and the activities to be scheduled under each were discussed in detail.

1. Curricular Aspects.
2. Teaching, Learning, and Evaluation
3. Research, Innovation, and Extensions.
4. Infrastructure and Learning Resources.
5. Student Support and Progression.
6. Governance, Leadership, and Management.
7. Institutional Values & Best Practices.

Agenda 3- Review of the work done by all the committee.

It was resolved to collect and scrutiny for all committee files and work done as per the academic planning given by committee.

Agenda 4- Review of Examination work

It was reviewed that all the necessary details for smooth conduction of examination was collected by examination members and all the necessary documents should be maintained by committee members. Any grievance so related, should be dealt promptly.

Agenda 5- Any other matter with the permission of the chair.

1. Point raised by all the members to conduct national level webinar in the meeting.
2. It was also resolved to conduct gender sensitization by WDC
3. It was resolved to look after infrastructure faculty by infrastructure committee.
4. Mr. Subhas Kulkarni,, Admin head suggested to maintained purchase record book by Purchase committee.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla



Ref. No. :

Date :

Notice

07/11/2022

A meeting of the IQAC, is scheduled to be held on Thursday, 10th November 2022 at 1.00 pm in 4th Floor, Room no 404 to discuss the following agenda. Esteemed members of the committee are requested to be present for the same.

Agenda of the meeting

2. Approving the Minutes of the Meeting dated
3. Discussion on data collection as per the requirement of all criteria's
4. Discussion on field visit/project/ viva etc.
5. Discussion on criteria 7
6. Discussion on Green Audit
7. Any other matter with the permission of the chair.

Sr.No	Name of the faculty	Designation	Signature
1	Prin. KalpeshBhoir	I/C Principal Chairperson	
2	Mrs.AnjuSonkhla	IQAC Coordinator	
3	Mrs K.D.Shara	Vice-Principal	
4	Mrs Mayuri Wadke	HOD I.T.Department	
5	Dr.Mrs Kalpana Shelke	Member	
6	Mr.Prashan Patil	HOD Arts Dept	
7	Mr Nitin Prajapati	Member	
8	Mrs Shubhangi Joshi	Member	
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KSA,BARNS COLEGE OF ARTS & SCIENCE & COMMERCE

Minutes of IQAC Committee meeting held on 10th November 2021 at 12 noon

The Chairperson welcomed all the members for their attendance. The following discussion took place in the meeting.

Agenda 1- Approving the Minutes of the last Meeting.

The minutes of the last meeting held on 15th October 2022 were circulated by IQAC Co-Ordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

Agenda 2-Discussion on data collection as per the requirement of all criteria's

It was resolved in the meeting all the criteria heads show the data collection by them under their respective metrics. It was discussed that teachers are not taking much efforts on research paper publication & research work & few initiatives to be taken for the development of infrastructure. It was also suggested to faculty to upgrade the qualification.

Agenda 3-Discussion on field visit/project/ viva etc.

It was resolved that respective departments will look after their field work, project work, internship and project viva. It should be conducted as per the university guidelines.

Agenda 4- Discussion on criteria 7

It was resolved to conduct activities under criteria 7. Member decided to continue with book bank facility, E-waste management, Seminars and awareness program on environmental conservation etc.

Agenda 5- Discussion on Green Audit

It was resolved to conduct Green Audit as per the NAAC requirement. So necessary preparation and action should be taken into consideration for it.

Agenda 6-Any other matter with the permission of the chair.

1. Members suggested few points brought in to notices regarding Extension & welfare activities to be conducted by the college.
2. It was decided to conduct Sports day.
3. It was decided by cultural department to conduct annual gathering.
4. It was also decided to plan the NSS residential camp.
5. Members also suggested arranging placement drive to benefit more students.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla



Karnala Sports Academy's

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Ref. No. :

Date :

Notice

24/04/2023

A meeting of the IQAC, is scheduled to be held on Friday, 28th April 2023 at 1.00 pm in Principal Cabin to discuss the following agenda. Esteemed members of the committee are requested to be present for the same.

Agenda of the meeting

1. Approving the Minutes of the last meeting
2. To discuss on the activities conducted by all the committees & its report
3. Result analyze for current academic year
4. Discussion on work done in all criteria and related issues
5. CO-PO attainment methodology
6. Feedback analyses on curriculum and co-curriculum of student, teacher, alumni & employers
7. Any other matter with the permission of the chair.

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Add. : Plot No.7, Sector 16, Behind HOC Colony, New Panvel (W). Phone: 022 - 2746 4432, 7506371144, 9819515011

Email : ksabarnscollege@rediffmail.com

Website : www.barnscollege.org

KSA, BARNS COLLEGE OF ARTS & SCIENCE & COMMERCE, NEW PANVEL

Minutes of IQAC Committee meeting held on 28th April 2023 at 1.00 pm

The Chairperson welcomed all the members of the meeting. Following discussion took place in the meeting.

Agenda 1- Approving the Minutes of the last Meeting.

The minutes of the last meeting held on 10nd November 2022 were circulated by IQAC Coordinator Mrs Anju Sonkhla during the meeting. It was then resolved that the said minutes be accepted and confirmed.

Agenda 2- To discuss on the activities conducted by all the committees & its report

It was resolved and IQAC Coordinator has reviewed all the departmental activity planning and committee activity planning and committee has submitted their annual report for next academic year to IQAC.

Agenda 3- Result analyze for current academic year.

Examination Committee will review all the result of all the classes and maintain proper record for the same.

Agenda 4- Discussion on work done in all criteria and related issues.

It was resolved and work done by all the criteria heads was found satisfactory and all were taking equal effort for maintaining documentation and records.

Agenda 5-CO-PO attainment methodology

It was resolved that Mrs Pushpa Koranga, has given the responsibility to frame the methodology of PO-CO attainment. All the department Heads were explained the calculation of attainment and ask to maintain the same for their respective departments.

Agenda 6-Feedback analyses on curriculum and co-curriculum of student, teacher, alumni & employers

It was resolved that all the department should conduct feedback from stakeholder(students, teacher, alumni, employer) in hybrid mode and later they should maintain its analyses report.

Agenda 7- Any other matter with the permission of the chair.

It was the last meeting for the academic year 2022-2023, so all the HOD and committee In-Charge informed to prepare annual planning for next academic year 2022-2023.

The meeting was concluded with vote of thanks by IQAC coordinator Mrs Anju Sonkhla

KSA,BARNS COLEGE OF ARTS & SCIENCE & COMMERCE

Action taken report of IQAC Committee for the academic year 2022-2023

Annual Report

The Internal Quality Assurance Cell (IQAC) is responsible for planning, guiding, and monitoring activities to improve the quality of education at the college. The action taken report states the various actions based on the discussions in the meeting by IQAC committee members.

Sr.No.	Resolution	Action taken												
1	Submission of annual planning and approval of academic calendar.	HOD and committee in charge has submitted annual planning of respective committee. Academic calendar is implemented for the academic year 2022-2023												
2	Admission committee will look after the admission process.	As per the norms of University of Mumbai, the admission process of all classes done successfully.												
3	Department wise workload distribution.	All the HOD's of each department has distributed the workload among to their respective staff.												
4	Conduction of orientation program	Orientation program was conducted by the HOD of the respective department to all FY students, to make aware about the college code of conduct and their course plan.												
5	skill-based add-on & certificate courses to be conducted department wise	<table border="1"> <thead> <tr> <th>Add on Course</th> <th>Department</th> </tr> </thead> <tbody> <tr> <td>Certificate Course in GST Expert</td> <td>Commerce</td> </tr> <tr> <td>Certificate course in Digital Marketing</td> <td>Commerce</td> </tr> <tr> <td>Certificate course in Financial Accounting</td> <td>Commerce</td> </tr> <tr> <td>Certificate Course in Cyber Security</td> <td>I.T</td> </tr> <tr> <td>Certificate Course in Advance Python</td> <td>I.T</td> </tr> </tbody> </table>	Add on Course	Department	Certificate Course in GST Expert	Commerce	Certificate course in Digital Marketing	Commerce	Certificate course in Financial Accounting	Commerce	Certificate Course in Cyber Security	I.T	Certificate Course in Advance Python	I.T
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6	Class in charge should maintained the attendance records	Attendance committee took the decision to maintain the defaulter list and should put on the notice board every end of the month. In case of any medical issue or personal issue proper record to be maintained by the class in charge. It was implemented by all the department												



7	MOU and collaborative activity with other colleges.	<p>Following MOU's and collaboration activity were conducted.</p> <table border="1" data-bbox="708 434 1342 801"> <thead> <tr> <th>Program /Activity</th> <th>College /Institution</th> </tr> </thead> <tbody> <tr> <td>Faculty and Student exchange</td> <td>Veer Wajekar ASC college</td> </tr> <tr> <td>Faculty, Student and resource exchange</td> <td>KGUC Uran college</td> </tr> <tr> <td>Faculty, Student and resource exchange</td> <td>Mahatma phule ASC college</td> </tr> <tr> <td>Faculty, Student and resource exchange</td> <td>Pillai college of ASC</td> </tr> <tr> <td>Student development</td> <td>satyam institute of tax accountant</td> </tr> </tbody> </table>	Program /Activity	College /Institution	Faculty and Student exchange	Veer Wajekar ASC college	Faculty, Student and resource exchange	KGUC Uran college	Faculty, Student and resource exchange	Mahatma phule ASC college	Faculty, Student and resource exchange	Pillai college of ASC	Student development	satyam institute of tax accountant
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8	Workshop & Seminar for the student and staff is look after by workshop and seminar committee	<p>The following Seminar and workshop were conducted by the committee.</p> <ul style="list-style-type: none"> • Career in aviation industry. • Need of automation testing • Scope of logistic industry after graduation • Opportunity in banking sector • Intellectual property right • Research methodology / methods and techniques • Investment opportunity in share market. 												
9	Review on Criteria work	<ol style="list-style-type: none"> 1. Curricular Aspects: In charge has allotted excel sheet and format which has been circulated among all staff for maintaining data as per the format of NAAC. New add-on courses are also started. 2. Teaching, Learning, and Evaluation: All the data has been maintained by staff in the format which was circulated by IQAC co-ordinator. Maintain the quality of teaching learning process and its impact on students was reviewed. 3. Research, Innovation, and Extensions: Student and staff participated in the extension activities. Like visit to NGO's and so on 4. Infrastructure and Learning Resources: Upgradation was suggested by committee which has conveyed to management. 5. Student Support and Progression: Various activities like annual gathering, cultural activities , sports and various competition were conducted by committees. 6. Governance, Leadership, and Management.: Policies which has been framed was implemented by the committee and management. 7. Institutional Values & Best Practices: Committee has focused on various activity for sustainability and maintain environment around. 												



10	Examination work review	Examination committee distributed work among committee members like question paper collection, sitting arrangement, result declaration. University TY exams were conducted as per the circular issued by university of Mumbai
11	Gender sanitization program.	WDC committee has conducted various gender sanitization program and seminar for the students to spread awareness of gender equality.
12	Respective departments will look after their field work, project work, internship, and project viva	As per the university schedule department has conducted field work, project work, internship, and project viva for the student.
13	Green Audit	Green audit was conducted by Ms Nahida Shaikh (Sustainable Academe)
14	Review of result	Examination committee has reviewed the result of all the classes and take necessary action required for the improvement.
15	CO-PO attainment methodology	All the HOD's has been submitted CO-PO attainment of their respective department to IQAC.
16	Feedback analyse report.	All the department has conducted survey on feedback analyse which is collected by google forms and taken necessary action as per the report.
17	Review of all 7 Criteria	Criteria head submitted the data and the documentation prepared by them for their respective criteria and planed necessary action to be taken for next academic year.




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